

Reservation Deadline
02 May 2014

HOTEL RESERVATION FORM

The Hong Kong Polytechnic University – Department of Computing
“ACM/ IEEE IWQoS 2014” on 26-27 May 2014

Attn: Harbour Plaza Metropolis – Ms Winnie Li (Sales Executive)
Fax: (852) 3160-6988 Tel: (852) 3160-6821 Email: WinnieL2@harbour-plaza.com

Harbour Plaza Metropolis, 819 guest rooms and suites are designed for guests who expect discreet luxury and modern functionality. Convenient location next to The Hong Kong Polytechnic University, direct access within walking distance. Hotel recreation: gym, sauna, Jacuzzi, outdoor swimming pool and spa & massage services. For dining, the hotel has four outstanding restaurants and bar serving International, Japanese and Chinese cuisine.

(Website: <http://www.harbour-plaza.com>)

Please fill in BLOCK LETTERS:

Name: Prof./Dr./ Mr. /Ms. (First name) _____ (Last name) _____

Prof./Dr./ Mr. /Ms. (First name) _____ (Last name) _____

Contact No. : (Tel) _____ (Fax) _____ (Email) _____

Number of Rooms: _____

Room Rate: **Superior Room on Standard Floor**
(Please tick) () HK\$950 nett per room per night

Harbour View Room on Standard Floor
() HK\$1,150 nett per room per night

Special Request: Daily buffet breakfast at HK\$110 nett per person per day (*No. of person:* _____)
 In-room Internet Access at HK\$130 nett per device per day (24 hours consecutively)
 Queen Size Bed Two Single Beds Non-smoking

Airport Shuttle: Shuttle bus - HK\$130 per person per trip to/ from Airport and Hotel Arrival Departure

Limousine : 4-Seater Benz - HK\$650 per car per trip to/ from Airport and Hotel Arrival Departure

**Airport Shuttle service is provided based on a fixed time schedule. Advanced reservation is required for Limousine service
An additional charge of HK\$150 for the limousine service taken within 0000hrs to 0600hrs is required**

Please approach Harbour Plaza Hotels & Resorts Airport Representative at the B06 counter

***All of the above rates are inclusive of 10% service charge and prevailing government tax (if any) per room per night.**

Arrival Date: _____ Flight _____ Time _____

Departure Date: _____ Flight _____ Time _____

Booking Guaranteed By: Visa Master

Name on Credit Card: _____ Card No. : _____ Expiry Date: _____

Date of Application : _____ Signature : _____

IMPORTANT NOTES:

1. In case of any amendment or cancellation of room reservation made less than 7 days prior to your expected arrival or no-show, one night room charge will be debited on the given credit card as penalty directly.
2. Payment Method: All charges must be settled by cash or credit card upon departure.
3. Rates are applicable for **3 days pre and post of this event.**
4. The above special offers are on first-come-first-serve basis. All reservation requests are subject to hotel's availability and final confirmation.

****HOTEL WILL REPLY YOU WITHIN 3 WORKING DAYS****